



The Schubert Club

SPECIAL GRANTS APPLICATION GUIDELINES

The Special Grants Committee provides grants to serious, talented music students in need of financial assistance to further their musical development. Most grants are for \$500 or less. Applicants must be between the ages of 12 and 30 (32 for Voice). *The costs of on-going lessons, on-going school tuition, transportation or housing are not supported by Special Grants awards.*

APPLICATION REQUIREMENTS

Deadline: Applications, including recommendations and any other collateral material, must be received by the deadline indicated below. Only complete applications will be considered.

1. The applicant must be between the ages of 12 and 30 years old (up to 32 years old for Voice) *and* a resident of Minnesota, Iowa, North Dakota, South Dakota, or Wisconsin.
2. The applicant must submit a completed Special Grants application form. *Please do not attach a resume or curriculum vitae.*
3. The applicant must submit two letters of recommendation, one from the applicant's principal music teacher and one from another person (unrelated to applicant).
4. The applicant must submit a letter of introduction (maximum of 300 words) including any other relevant biographical information, long-term musical goals, and circumstances that make total payment by you or your family difficult.
5. The applicant must **not** have been awarded a scholarship prize in the 2010 Schubert Club Student Scholarship Competition.

DEADLINE: Monday, April 26, 2010, before 4:30pm. ALL required application materials must be received at The Schubert Club office: 302 Landmark Center, 75 West 5th Street, St. Paul, MN 55102. Applications may be mailed, faxed (651-292-4317) or emailed as Word attachments (.doc) to Jason Kudrna, jkudrna@schubert.org.

APPLICATION REVIEW

The Special Grants Committee meets in early May to review applications and recommend awards.

AWARDS

Recipients of Special Grants will be notified after May 10. After the recipient has presented confirmation of acceptance by the organization or individual offering the program described in the application, award checks will be issued. Acceptance confirmation may be submitted to The Schubert Club with the application, or by fax or mail.

ACCOUNTABILITY

Recipients **must** provide a written, final report to the Special Grants Committee within one month of completion of their proposed project. Failure to do so will remove the recipient from future grant and scholarship eligibility. The Schubert Club will provide recipients with a final report form to use in describing the activity, outcome, and how goals were met.